

Use this checklist as **guidance** to prepare your application. It complements the [Terms & Conditions](#), which remain the governing document. Please read them carefully to ensure your application meets all requirements for DDF Funding Round 5.

Partnership Eligibility

- Application is submitted as a **consortium**. Only one application per consortium.
- Consortium includes at least one **Commercial Partner (EU+)**
- Consortium includes at least one **Commercial Partner (Local)** or **Public-Interest Partner**
- Applicants are **jointly responsible** for implementation and reporting

Legal and Administrative Requirements

- All partners meet the **legal and administrative requirements** outlined in the Terms & Conditions
- Required **supporting documents** are provided by all partners alongside the Short Proposal

Operational Eligibility

- Commercial Partner(s) are connected to an **agricultural supply chain**, can cause, contribute to, or be directly linked to **adverse human rights or environmental impacts**, and have leverage to **prevent or mitigate** them
- Commercial Partner(s) do not provide only **advisory or standalone technical services**

Project Eligibility

- Products produced in the selected supply chain(s) are **traded in the EU Single Market**
- Project provides for **on-site measures** in OECD DAC-listed country(ies)
- Activities are designed to **prevent or mitigate identified risks**
- Project contributes to **corporate HREDD processes**
- Project objectives **go beyond applicable legal obligations**
- Maximum funding period **does not exceed 18 months**
- Activities take place within the **eligible funding period** (Jan 2027 – June 2028)

Funding Requirements

- Requested funding falls within **Funding Window A** (EUR 50,000 – 124,999) or **Funding Window B** (EUR 125,000 – 250,000)
- Commercial Partner(s) (EU+) provide an **own contribution** in line with the **minimum thresholds based on company size** (cash and/or in-kind)